

SECRET

MEMORANDUM FOR: Chief, Inspection and Review Staff
Office of the Deputy Director (Plans)

SUBJECT: Pamphlet on Employee Benefits

1. We have had numerous requests for the employee benefits information contained in Support Bulletin 9 to be published in a format which would allow employees to take it home for more careful study with their families. It has been proposed,

25X1A

2. The attached draft is proposed to meet the need for a take-home publication on Employee Benefits. It is submitted, with a proposed memorandum of transmittal to all employees, for your review and concurrence.

25X1A

Executive Assistant to the
Deputy Director (Support)

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O-ED/S:GHT:mgm(22 May 58)

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This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.


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MEMORANDUM FOR: Director of Security

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1. We have had numerous requests for the employee benefits information contained in Support Bulletin 9 to be published in a format which would allow employees to take it home for more careful study and discussion with their families. It has been proposed.





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Executive Assistant to the
Deputy Director (Support)

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TRANSMITTAL SLIP		DATE
TO: Director of Personnel		
ROOM NO. 2611	BUILDING Curie	
REMARKS: Attached memorandums are self-explanatory. We would appreciate your review of the pamphlet for currentness of content. Please advise us of any changes you feel should be made at this time.		
		
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FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED

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